

### **ARMS® Automotive**

- ✓ Repair Status Updates
- ✓ Visibility to Open Rentals
- ✓ Online Communication with Carrier and Enterprise
- ✓ Schedule Rental to Align with Repair Appointments
- ✓ Control to "Stop Charges" when Rental Returned to Shop

### ARMS® Automotive Exchange

- ✓ Free Estimate and/or RO Integration
- ✓ Valuable Online Reporting
  - Market Averages
  - Current Month LOR Forecast
  - LOR by Carrier
  - Multi -Shop Views
  - Historical Data Online
- ✓ Automated Repair Status Updates

CARMS AUTO SUIT	Contact Enterp	rise	enterprise			
	armsautomotive@erac.com	I	800-571-0883	I	armsautosuite.com	

# **ARMS®** Automotive Best Practices

## **Exception Management: The Vehicle List**

#### ARMS AUTOMOTIVE SUITE

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Vehicle List									
Create	Reservation				3	2			
view. I	veeds opdate (J)   An Rentais (o)				Print	Legend -			
<u>Status</u>	<u>Customer</u>	Vehicle	Bill-To Company	<u>Rental</u> <u>Days</u>	Estimated Completion	<u>Repair</u> <u>ID</u>			
	♦ Smith, Karen	2007 Mercedes Benz	Mercedes Insurance Company	6	Jul 10, 2023 🛈	91611			
	🕹 Smith, John 🖾	2007 Chevy Impala	Acme Insurance Company	6	Jul 10, 2023 🕕	91651			
	🕹 Harris, Mary_ 🖾	2004 Chrysler Town & Country	555 Insurance	6	Jul 10, 2023	91642			
	🔶 Simmons, Frank 🖾	2001 Chevy Silverado	Acme Insurance Company	6	Jul 10, 2023 🛈	91644			
	🕹 Jones, Melissa 🖾	2005 Honda Accord	Acme Insurance Company	3	Jul 12, 2023 🛈	91645			
	Fowler, Jim 🛋	2006 Hyundai Sonota	Acme Insurance Company	0		91646			
	Krock, Brian 🖾	2002 Ford Mustang	ZZZ Insurance	0		54865			
	<u>Williams, Greg</u>	2006 Acura TL	Accurate Insurance Co.	3	Jul 12, 2023	91628			
	<u>Williams, Betty</u>	2006 Ford Fusion	XYZ Insurance Co.	3	Jul 12, 2023	91658			
	Thompson, Richard 🖾	2007 Toyota Camry	ZZZ Insurance	3	Jul 12, 2023	91643			
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U.S. Patent No. 7,275,038 covers the Automated Rental Management System (ARMS®) and related systems and programs. Other U.S. and foreign patents pending.

At the simplest overview, it is good to know that there are only 2 primary ARMS® Auto screens:

- Vehicle List and Vehicle Detail
- Let's look at the vehicle detail list (All Rentals)

<u>Step 1</u>: Look at the vehicles that are showing in your shop. Are they there? Are they a total loss? Or possibly transferred locations for an MSO? The shop should provide appropriate updates.

<u>Step 2</u>: Has the RO (Repair ID Field) been updated in ARMS<sup>®</sup> - This gives the shops an easy reliable way to check on the car (*optional field & only visible to the shop*)

<u>Step 3</u>: Look at the Estimated completion date. This is the date you, the shop, have indicated the car will be ready.

If there is a green 'T' it falls within the target date set by Carrier.

If there is a red 'T' it is outside of the target date set by Carrier and action needs to be taken.

If there is no date, and no labor hours have been uploaded, you, the shop should confirm the vehicle is at the shop, or still en route to the shop or in tear down for estimate and provide an accurate update.

The vehicles highlighted at the top are the ones we are asking for an update. The shop will click on the vehicle and proceed to Status Updates.

## **Repair Status Updates**

#### ARMS AUTOMOTIVE SUITE

Home Reports - FAQ Contact Us

I New message received from Acme Insurance Company in the notebook. Go to Notebook Vehicle Detail Status: Needs Update Contract Number / Enterprise Phone: D185882 / (314) 555-2000 Quick Updates Bill-To Company / Claim Number: Acme Insurance Company / 55244T Adjuster Name / Phone: Jones, Joe / (314) 555-8855 🖉 Complete Today Rental Days: 6 Vehicle Status: Please Select a Repair Status Customer: Simmons, Frank Vehicle: 2001 Chevy Silverado Total Labor Hours: 15.0 Estimated Completion:  $\times$ Show Help dd/yyyy Formula Start Date\* Jul 4, 2023 Target Date Jul 8. 2023 Formula Days 3 Note or Reply to Bill-to company Notes are sent to the Bill-to Company and are also + Adjustment Days 0 visible by the rental branch + Weekends/Holidays 2 Jul 8, 2023 Target Days\* 5 225 characters remaining Repair ID: 91644 Based on information from the Acme Insurance Company. Status History **ARMS Automotive Notebook** Print all Messages Jul 10, 2023 10:12 PM No, the vehicle arrived after 4PM on Monday, so the Repair started on Tuesday. Jul 9, 2023 10:12 PM  $\boxtimes$ Did the Repair Start on Monday? Jul 9 2023 8.08 AM Estimated Completion Date is 07/10/23 Waiting on Parts Parts On Back Order Advance to next vehicle. Cancel Skip Submit Contact Us Terms and Conditions (Amended) Privacy Statement Copyright @ 2023 The Crawford Gr U.S. Patent No. 7,275,038 covers the Automated Rental Management System (ARMS®) and related systems and programs. Other U.S. and foreign patents pending

Once you select a rental to update, displayed is the Vehicle Detail page. This is where you, the shop, does the actual update that goes to the Carrier & Enterprise teams.

This is where you, the shop, will go in and update accordingly the above details, Labor Hours, Repair Order, etc.

The shop can also see any notes from a Carrier or Enterprise team that may have been sent to them, and they can reply.

When the shop wants to see the target date details, they click on the calendar next to Estimated completion, and a pop-up with the calendar will come up and show the Carrier's target date.



## **ARMS®** Automotive Reporting

Once your shop is enrolled in the ARMS<sup>®</sup> Automotive Application, a link prompts you to download the ARMS<sup>®</sup> Automotive Exchange.

Repair Facility Registration Form							
Yes, please sign-up my Repair Facility in the ARMS Automotive Exchange Application program. I understand that this program will electronically connect my Repair Facility's Management System or Estimating System with the ARMS® Automotive Application. Repair status information on the vehicles being repaired at our Repair Facility will be communicated electronically to the Insurance Adjuster and Rental Branch. I am aware that this product is FREE of charge to all Repair Facilities using the ARMS® Automotive Application.							
Registration Form Instructions: Enter the contact name, phone number and email address of your computer system administrator so that they can be contacted by a Customer Support Representative. Once this information has been entered and verified, click the Submit button to register your Repair Facility.							
* Indicates a required field							
Repair Facility Name: 1COLLISION WACONIA							
* Contact Name: Jon Smith							
* Phone Number: 952 - 123 - 2499							
* Email: jonsmith@bodyshop.com (e.g. JohnSmith@provider.com) Return to List							

The repair facility is guided through a ONE-TIME "wizard" to install the ARMS® Automotive Exchange.

- Installation must be completed on the Server Computer and the shop must have all estimating computers set to 'Auto Export'
- Log into <u>www.armsauto.com</u> from the server using the login credentials.
- Click on the Shop Industry Reporting image in the top right corner, located directly beneath the navigation bar.



• Follow the steps to 'run the wizard' for self-install.

- If additional support is required, our Entegral support team can remote in to complete the installment through <a href="https://www.fastsupport.com">www.fastsupport.com</a>
- Ensure that only the boxes for Create Estimate, locked estimate, and locked supplement are checked—not 'work savefile'

This is an area in which our Field team in the local groups has the knowledge to assist any shops with this process. (Or they can contact our support team at: <a href="mailto:support@entegral.com">support@entegral.com</a>)

Once enrolled the shop will have access to several reports.

- Open Ticket Summary Reporting
- Closed Ticket Summary Reporting
- o Body Shop Forecast Report

ARMS AUTOMOTIVE SUITE											
								Home	Report	ts The FAQ	Contact Us
Open Ticket Summary								Open Ticket Summary Body Shop Reports			
🔱 Needs Update 🛛 Updated 🖂 Message									é	Print	<u>Help</u>
	Vehicle			Labor	Hours	E	Target Date				
By: Bill-to Company	<u>Total</u>	<u>Needs</u> Update	<u>Updated</u>	<u>Empty</u>	<u>Avg</u>	<u>Est Work</u> <u>Days</u>	<u>Avg</u> <u>Hours/Day</u>	<u>Empty</u>	R	Received	Exceeded
► 555 Insurance	1	1	0	1	0	0	0		0	0	0
Accurate Insurance Co.	1	0	0	1	0	0	0		0	0	0
Acme Insurance Company	4	4	0	0	9.8	19	2.1		0	4	1
Acme Insurance Company	1	0	0	1	0	0	0		1	0	0
XYZ Insurance Co.	1	0	0	1	0	0	0		0	0	0
ZZZ Insurance	2	0	0	2	0	0	0		1	0	0
Total:	10	5	0	6	9.8	19	2.1		2	4	1

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