

Data Manager Enrollment Guide

REQUIREMENTS: Enrollment must be completed by a shop **TECHNICAL** representative or manager who can:

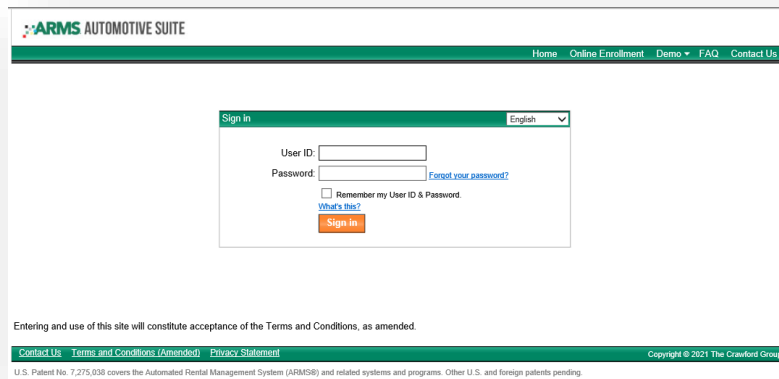
1. Sign-In to the shop's **ARMS® Automotive Application**, and
2. Understand whether all of the shop's computers/laptops are communicating to a single **SERVER**.

IMPORTANT: If the shop has NO representative that can fulfill both above listed REQUIREMENTS, the shop MUST contact their local Enterprise Rent-A-Car **Replacement Sales Manager** to request assistance with ARMS® Automotive Exchange installation.

A shop can obtain contact information for their Enterprise Rent-A-Car Replacement Sales Manager, by reaching to their local Enterprise Rent-A-Car.

FIRST

Sign-In to the **ARMS® Automotive Application**: www.ARMSauto.com.



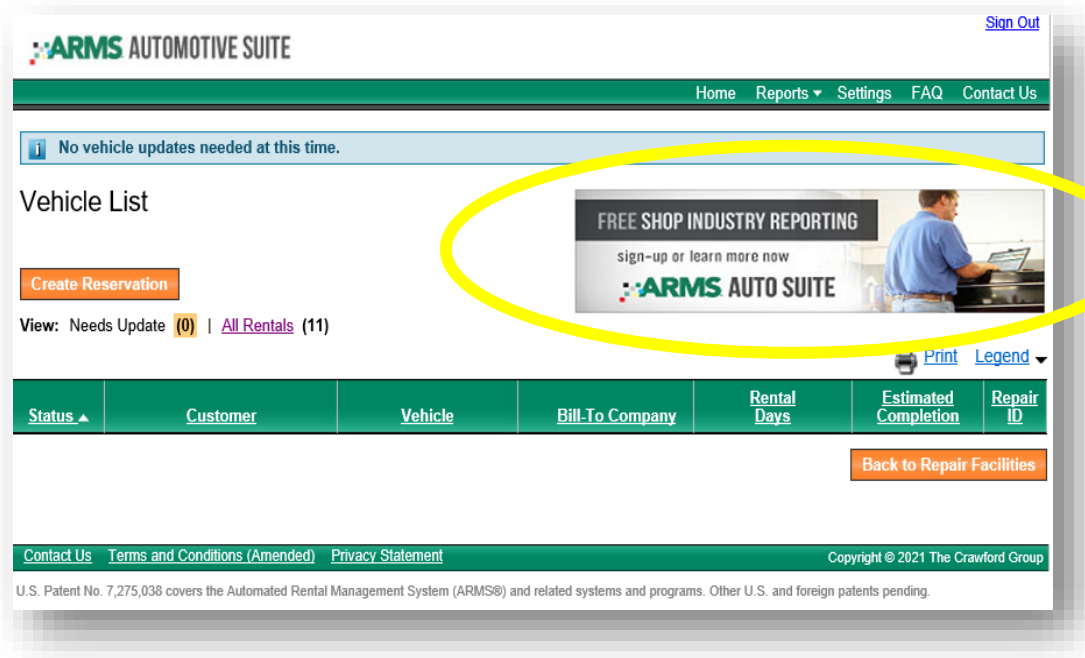
If there are NO employees within your shop that are aware of your shop's User ID and Password, click the "Forgot your password?" link or contact your local Enterprise.

Once signed-in, **make notice of the IMAGE** at the top of your shop's ARMS® Auto **Vehicle List**.

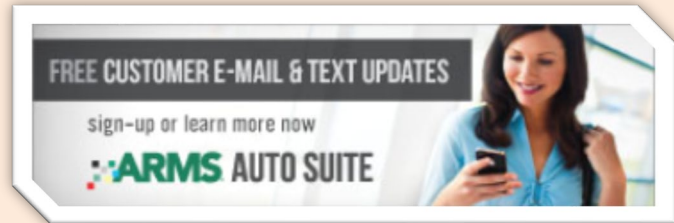
If you see THIS image *of a MAN facing his laptop* (as circled in yellow below):

- CLICK-ON the image which will open a new window.
- Then continue to the "**NEXT**" section of this guide (on the following page).

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IMPORTANT: If the image at the top of your ARMS® Automotive Vehicle List is a **WOMAN looking at her phone**, your shop has already completed a prior enrollment.



Skip to the **“LAST STEP”** of this guide on page 6.

You will call the technical Contact Center to ensure your Data Manager is active.

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NEXT



Click the Sign-UP Now Button

Fill out the information for your shop here



Repair Facility Registration Form

This Registration Form will register your Repair Facility in the ARMS® Automotive Exchange program. This program will electronically connect your Repair Facility's Management System or Estimating System with the ARMS® application. Repair status information on the vehicles being repaired at your Repair Facility will be communicated electronically to the Insurance Adjuster and the Rental Branch. This product is free of charge to all repair facilities using the ARMS® Auto application.

Registration Form Instructions:
Enter the contact name, phone number and email address of your computer system administrator so that they can be contacted by a Customer Support Representative. Once this information has been entered and verified, click the Submit button to register your Repair Facility.

* Indicates a required field

Repair Facility Name: **Fix Auto Test Shop #69**

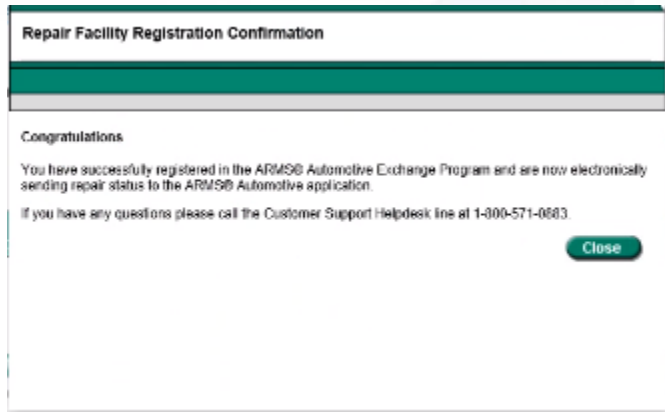
* Contact Name:

* Phone Number: - -

* Email:
(e.g. johnsmith@provider.com)

[Return to List](#) [Next](#)

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If you see this message please skip to the last step and call Entegral for assistance.

If you did not get the above message, then proceed to the following:

Select the estimating system or systems used at your shop, then click **<Next>**.

Verify the information in the Repair Facility Registration Form and select Submit.


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click **<Next>**.



Repair Facility Registration Form

Yes! I want to enhance the parts ordering process for my repairs
Enable my facility for the Keystone Keyless Ordering Program [more info](#)



Keystone Customer ID: (only enter if known):

You are almost done with the enrollment process. The next screen will present you with a data pump for download and installation.
The same data pump that is being installed for the ARMS integration can also be used to generate automated quotes off of your estimates in record time. Click the info link above for more information.

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When you see this screen proceed to the next step.



Repair Facility Registration Form

System Requirements:
The EMS Estimate Agent requires one of the following Microsoft Windows operating Systems:

1. Windows XP
2. Windows 2000
3. Windows 2003 Server
4. Windows Vista

To install the EMS Estimate Agent:

1. Download and print out the Agent Installation Guide.
2. Download and run the Agent Installation Setup program.

Once the installation of the Agent is complete, you will be automatically registered in the ARMS® Automotive Exchange Program.

If you have any questions or need assistance with the Installation please call the Customer Support Helpdesk line at 1-800-571-0883.

[Download](#)

[EMS Estimate Agent Installation Guide](#)

[Close](#)

LAST STEP

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To finalize enrollment of the ARMS® Automotive Exchange **Data Manager**, technical support will need to remote into your shop's system via www.fastsupport.com.

1. Call the North American Contact Center at: **8 8 8 – 8 5 0 – 2 7 6 7 (option 1 then option 2)**
 - Inform them that your shop has just completed the **Data Manager Installation** *(or let them know instead, if you did NOT complete the download because your shop has an image of a WOMAN at the top of your ARMS® Automotive Vehicle List).*
2. Be prepared to share with them the following information:
 - Your shop's Name, Location and Customer Number
 - Estimating Systems(s) used at your shop
 - Whether your shop has a server and/or how many estimating workstations used at the shop.

Thank you for enrolling in the ARMS® Automotive Data Manager