

Dear Valued Supplier,

In March 2024, State Farm® will replace our purchasing and invoicing systems with one cloud-based spend optimization platform, Coupa, a leading cloud procurement software specializing in connecting buyers with their suppliers.

Once fully launched, Coupa should provide significant benefits to you including:

- A one-stop-shop for doing business with State Farm including viewing orders, invoicing, and managing your supplier information
- Faster invoice-to-pay process with convenient visibility into the status of your orders, invoices, and payments.

Unlike other e-procurement systems, Coupa will be **free to use** for you as a supplier. There is no licensing or transaction-level fee you will have to pay.

You can anticipate the following changes once moved to Coupa:

- Submitting invoices electronically via a portal by registering for the Coupa Supplier Portal (CSP) OR Supplier Actionable Notifications (SAN) by creating invoices directly from the emailed PO
- Purchase orders will be viewable for you in the CSP (as well as via email)
- Being invited to and responding to sourcing events through Coupa
- Updating your supplier data with State Farm through the CSP
- More options to be paid electronically with ability to manage your payment information and view history online
- Discontinuing use of Ariba for orders, invoices, and payments.

Please continue to do business with State Farm as normal until the new system goes live. Beginning on the go-live date, all new PO's will come from Coupa and the method for submitting your invoices to State Farm will be via CSP / SAN.

During the onboarding process, State Farm will provide the following support to prepare you for using Coupa:

- Send informational communications and updates like this one
- Host live training webinars on how to register for and use the CSP which will also be recorded and shared for your future reference
- Distribute quick reference guides and FAQ documents.

As one of our valued suppliers, key milestones pertaining to this implementation will be communicated to you as we progress closer to our go-live date.

Action Required:

We are validating basic information pertaining to your company record via a survey that will be **distributed November 15th**. This survey will be sent from the noreply@statefarmfeedback.com email domain. Once received, **please complete the survey no later than November 29th**. Timely responses of this survey are critical to making this implementation a success.

If you have any questions or concerns, please use one of the following online resources:

- [Resources | Coupa Suppliers](#)
- [Help Page | Coupa Suppliers](#)

- [Coupa Success Portal – For Suppliers](#)
- [State Farm Coupa Resource Portal](#).

If these Coupa resources do not address your question or concern, please contact the [State Farm Supplier Enablement Team](#). We appreciate your continued partnership with State Farm as we implement Coupa for the purchase of goods and services.

Thank you,

State Farm Supplier Enablement Team